
Actions and meeting notes from the Redcliffe & Temple BID Advisory Board meeting 12th October 2022, WBD offices

	Attendees
Present:	<p>Steve Bluff Redcliffe & Temple BID Tom Swithinbank, Redcliffe & Temple BID Amanda French, Clarke Willmott Amy Simpson, Burges Salmon Charlotte Raynes, DAS Imran Ali, Doubletree by Hilton Jason Thorne, Bristol City Council Jon Bower, WBD (Chair) Matt Grimwood, TLT Phil Hodgson, Arup</p> <p>Guests Keith Bartlett and Ed McGregor, English Heritage Lowri Hughson-Smith, Temple Quarter Joint Delivery Team</p>
Apologies	<p>Cllr Ani Stafford-Townsend Chris Swift, Spicer & Cole Cllr Farah Hussain Helen Richardson, WSP Joy Simmonds, Barclays Paul Williams, Avison Young Victoria Matthews, Business West</p>

Meeting Actions
<p>a) Tom: Liaise with Ed to discuss how to attract volunteers and promote pro bono support needs from professional services. e.g Arup. Share Ed's details with AB.</p> <p>b) Tom: Share new R&T office developments with Ed and Keith to target funding and EH to consider community funds such as Aviva and Merchant Venturers.</p> <p>c) Tom: introduce Sabrina to Ed and promote tour/s of Temple Church and Gardens to LP's and intro potential funders.</p> <p>d) Tom: Liaise with Clem at TQJDT to offer tours of Temple Quay development site.</p>

- e) Tom: Liaise with Clem at TQJDT on support in finding consultation and workshops space for December to March 2023. E.g ex McColl's TQ.
- f) Steve / Advisory Board: longer term to consider BID boundary for future terms to include parts of the TQ development.
- g) Tom: Temple Way underpass, communicate details of consultation /workshops and consider how we engage young people in the plans via Design West or others.
- h) Steve: Share sustainability commitment and visuals with All.
- i) Steve: Share BGCP resource job link with AB.
- j) Steve: Consider Stem Ambassador and other educational programmes to supplement and enhance work in SDG 4: Quality Education.
- k) Steve: Liaise with Baxter Storey for YP /GAP work placement opportunities as they service some TQ buildings. (Charlotte has provided a contact)
- l) Steve: Talk to PSP to devise a 5-point energy saving plan for staff in the BID area.

Meeting Notes

1 Welcome, introductions and apologies

- 1.1 Jon introduced the Advisory Board to Keith and Ed from English Heritage (EH) and Lowri from the Temple Quarter Joint Delivery Team. (TQJDT)
- 1.2 Jon noted the apologies.

2 English Heritage: Temple Church and Gardens update

- 2.1 Keith and Ed presented the background to EH and the TC&G project and the insights into the unsuccessful bid into the National Lottery Heritage fund.
- 2.2 Keith is confident that they can reapply at a future date TBC with an improved application that offsets some NLH concerns around external funding support and ongoing operational management of the site.
- 2.3 Jon and Phil suggested several avenues for EH to explore with Community Funds, Volunteer days and local developers for funding.

	<p>2.4 To raise the profile of the project the BID will support EH with promoting tours, volunteering and events and provide developer introductions to the EH team.</p>
3	Temple Quarter Development
	<p>3.1 Lowri presented the latest updates and status of the phase 1 and 2 plans for TQ (presentation will be sent to AB with notes).</p> <p>3.2 The BID will aim to support with consultation and workshops and finding a local venue to hold these.</p> <p>3.3 The BID Board could consider the extension of the boundary into part of TQ for future terms, overlay out where it already crosses over with the scheme and develop thinking over time.</p>
4	Project Updates
	<p>4.1 Steve updated the board on the Quarter 3 Performance Report and highlighted several key projects.</p> <ul style="list-style-type: none"> • The new Winter Tree Light installation in Temple Gardens has already received positive comments and a press release has been issued. • Confirmation of the BID sponsoring a Unicorn for UnicornFest a flagship charity family trail launching next summer for Bristol 650 with local schools involved in the design work. • The pilot BID Podcast is set for launch on November 8 with contributions from levy payers and the community including The Fleece, GAP student Brandon and the LGBTQ+ historic walking tour. • Love Bristol Gift Card sales and new businesses are increasing each month, a Night Out Gift Card brand is launching in November targeting supporting the NTE across the city. A corporate incentives email for Christmas will be issued in the coming weeks. • The cost savings project with PSP has started with some early success (LHG saving £1400) and we will develop case studies to further promote the benefits of the project. • Tom update on the success of TAP Bristol and where funds have been allocated to 1625 and One25 charities.
5	Planned Project Updates
	<p>5.1 Steve and Tom updated on future projects and activities</p> <ul style="list-style-type: none"> • Temple Way underpass upgrade is moving through the CIL process, and we have been asked by BCC Highways to work with the Old Market Community Association on a JV as they already have CIL allocated which could potentially be used. The next steps are to develop a design brief and consult on plans by end January. The

	<p>BID will engage local firm Streets Reimagined to do this work and look to involve young people in the process.</p> <ul style="list-style-type: none"> • The other two CIL applications for Temple Church Gardens and Portwall Lane Green space were unsuccessful. • We have received some early ideas for temporary installations and improvements to Rivergate which we take to Vicky Lorych and MANCO for co funding consideration. • Our co funded partnership with Bristol Green Capital Partnership will commence in November and will provide dedicated resource and expertise for all levy payers to support them in their 2030 net zero ambitions. • The BID's Sustainability Commitment (to be shared with AB) will go live in November and is aligned with the 6 of the most relevant UNSDG's and has an associated action plan by SDG. • More work to be done to increase the output on SDG 4 quality education by working with education providers. • A reminder to register for the BID's Annual Review event at 8.15am on 8 November at the Mercure Holland House on Redcliffe Hill. • Q3 Visa Spend press release will be issued in November. • A Soapworks development update event run by Socius will be held in the evening of November 30, details and invites to follow.
	<p>6.1 Levy Collection</p> <ul style="list-style-type: none"> • Levy collection rate for BID year 1 at 92% and BID year 2 is at 84%. • Across the 2 years £167K is outstanding. • BID Year 3 starting November 1: Bills will be issued with the billing leaflet through October 2022. <p>6.2 BID Budget</p> <ul style="list-style-type: none"> • The BID budget was shared on screen and is on track with forecasted spend on the 5 themes of the business plan and is forecasting a carry forward of circa £30K into BID year 3.
	<p>AOB</p>
	<p>7.1 Jason updated the Board on the cost of living survey currently live from BCC and the Halloween Event in the Old City. (followed up by email)</p>

	2023 Advisory Board Meeting Dates
	<p>Wednesdays at 10am - 11.30 am: venues to be confirmed</p> <p>25th January</p> <p>26th April</p> <p>12th July</p> <p>11th October</p>