Actions and meeting notes from the  
 Redcliffe & Temple BID Advisory Board meeting

**22nd January 2025, Runway East**

|  |  |
| --- | --- |
|  | **Attendees** |
| **Present:** | Ahad Vahabzadeh, Hilton DoubleTree Hotel Jason Thorne, Bristol City Council Jeremy Harrison, Burges Salmon  Clive Croal, Burges Salmon  Matt Grimwood, TLT  Victoria Matthews, Business West  Vicky Lorych, Avison Young  Steve Bluff, Redcliffe & Temple BID  Tom Swithinbank, Redcliffe & Temple BID |
| **Apologies** | Amanda French, Clarke Willmott  Chris Fawcett, WSP  Cllr. Ani Stafford-Townsend  James Cooper, Veeno Kathryn Davis, Visit West  Charlotte Raynes, DAS  Jon Bower, WBD |

|  |
| --- |
| **Meeting Actions** |
| 1. Read draft Business Plan and provide feedback to Steve **All** 2. Review spreadsheet of businesses we would like help engaging re the consultation, add details of contacts you know, and we will follow up with you **All** 3. Contact Louisa if interested in the Student Engagement Workshop on 12th February **All** 4. Provide feedback to Steve on experience of Bristol Light Festival 31st Jan – 8th Feb **All** 5. **Jason** to share Bristol Light Festival details with BCC comms teams 6. Work with internal communications teams to understand how the BID can best promote our work and opportunities to your staff **All** 7. **Victoria**/BW colleagues to meet Tom/Bex regarding promotion of Climate Action Programme ‘Getting Started Programme’ **Tom** 8. **Vicky** to discuss Workplace Management Forum with AY colleagues and follow up. Date of first meeting tbc. **Tom** |
|  |

|  |  |
| --- | --- |
| **Meeting Notes** | |
| **1** | **Welcome, introductions and apologies Bristol BID consultation** |
|  | * 1. Steve welcomed the attendees and read out the apologies.   2. There were no outstanding actions from the October meeting.   3. No conflicts of interest were declared.   4. The Bristol BID consultation was discussed with the group.   **Business Plan**  Draft Business plan submitted to BCC  Proposal includes the following rules: 1.9% levy, 30K RV threshold, 50% charity discount, £50K cap on single hereditaments, no managed estates discount  Eight new areas included as per consult doc  ~£18M at 97% collection over 5-year term  **Consultation**  200 + Ballot meetings  1680 consult docs sent  49 surveys  Survey results are 80% in favour of the proposals  Support for 1.9% levy and expansion areas  Events have included two workshops; Sustainability and Public Realm (notes attached) Workshops to come include  [Safe and Supported 28th January – book here](https://www.eventbrite.co.uk/e/bristol-bid-consultation-workshop-safe-and-supported-communities-tickets-1074266292399?aff=ebdsshcopyurl&utm-campaign=social&utm-content=attendeeshare&utm-medium=discovery&utm-term=organizer-profile&utm-share-source=organizer-profile) [Experiences and Promotion 4th February – book here](https://www.eventbrite.co.uk/e/bristol-bid-consultation-workshop-safe-and-supported-communities-tickets-1074266292399?aff=ebdsshcopyurl&utm-campaign=social&utm-content=attendeeshare&utm-medium=discovery&utm-term=organizer-profile&utm-share-source=organizer-profile) Workshop with Bristol Property Agents Association and Women in Property (sold out - 40 tickets sold in 48 hours) Monthly webinars  **Key Consultation Feedback**   * Do not lose the local area focus or community feel of the BID * Do not lose BID team response time, keep the expertise * And keep showing value and relevance of projects across all sectors and with B2B vs B2C * Maintaining our support for Professional Services businesses in Redcliffe and Temple * Many businesses are not aware of the full service the BID offers * We need to work with businesses internal communications teams to help promote our offer – Jeremy offered to work with Burges Salmon’s team on this. * Good response to mentions of Working Groups for each BID theme   A request for contacts at 40 businesses we have not yet engaged was passed around the group – attached to this email.   * 1. The three Advisory Boards will need to sign off critical documents including Baseline Agreement, Operating Agreement, and final Business Plan in March 2025 (at an online group meeting) |
| **2** | **Creating & Maintaining a Quality Space** |
|  | * 1. Tom updated on proposed improvements to green spaces around Redcliffe Roundabout:  Freshford Lane; with the BID having commissioned Ridge to do some images of potential improvements to the space. BCC is aiming to tie this work in with wider transport changes.  Portwall Gardens; BCC Parks have confirmed that they will deliver the project during the BID year (by November 2025) and we await next steps to finalise the design   Quaker Burial Ground – we have offered £10k to a joint project to improve this space however this is now at risk as the Redcliffe Wharf development scheme has been pushed back  2.2  In November we hosted another lunchtime session at St Mary Redcliffe Church to remove the cuttings from 2024 and infill further plants. Another session is booked for March 19th.  We also hosted our first ever session at Central Church, planting wildflowers around the edge of their site. We will monitor progress here and hope to return next year for additional planting. |
| **3** | **Improving Sustainability & the Environment** |
|  | Tom updated on the Bristol Climate Nature Programme for 2025 [Climate Action Programme Events - Redcliffe & Temple BID](https://www.redcliffeandtemplebid.co.uk/events/climate-action-events-programme/) In Q1 of 2025 three events take place: 29th January – Measuring Your Carbon Data  5th February – Legal Sector Roundtable (this is the first ever sector specific session so is a trial of this format)  March – Communicating Climate Action  We are also developing our new Service Agreement for April 2025 – October 2027, this will include three rounds of a ‘Getting Started Programme’ for 10 businesses per round in the form of free consultancy support to complete three modules of support.   Victoria praised the development of this programme and offered to share with Business West members. |
| **4** | **Creating and Promoting a Vibrant Place** |
|  | **2025 Bristol Light Festival which runs from January 31 to February 9**  Katherine Jewkes, Create Director, updated the Board on the installations being delivered this year:  [2025 Festival Map - Bristol Light Festival](https://bristollightfestival.org/map/) Katherine clarified that all the venues are outdoor this year, due to the challenges of managing queues for indoor venues but could consider indoor venues again for 2026.  Kathrine outlined the ambition for the Swingsong Swings to be rented out by the BID, they cost £25k to rent and have been rented by Lincoln Light Festival at the end of February.  **International Make Music Day – June 21st 2025** Samir from St George’s Hall outlined the plans for Make Music Day, a new festival for Bristol but very common across the world, especially in France. Free music events will take place in the daytime with a trail from St Mary Redcliffe to Park Street. Visit West are supporting the festival. [St George’s Bristol – Make Music Day](https://makemusicday.co.uk/organiser/st-georges-bristol-2/?eventDisplay=past)  **Festival of Nature June 2025**  BID again co-sponsoring FoN In 2025 event will explore the theme of water. From oceans  and lakes to rivers and streams, we will be celebrating the vital life force on our planet that is water. Discounted tickets to events for BID members, BBC screening wildlife programme 2 x wildlife boat trips will also include interactive online events reaching those beyond the local region or that face accessibility challenges Previous events have included virtual walks of nature sites, online art and craft sessions, workshops, and talks  **Gromit Unleashed 3 sculpture trail 30 June 2025**  50 giant sculptures designed by high-profile artists, designers and local talent will be positioned in high footfall iconic locations around  Bristol and the surrounding areas perfect for a family day out.  In autumn 2025 the sculptures will go on display in a special exhibition before a grand celebration event in October 2025, where there will be the  opportunity to purchase sculptures to raise funds  for Bristol Children’s Hospital.  Our sculpture will be FEATHERS MCGRAW and located in the Temple Quay area tbc |
| **5** | **Connecting and Representing Businesses** |
|  | * 1. **Future of Work event 2: The Future Is Human: a People First Approach 23/1** This event is being delivered by the BID to provide: A better understanding of the future of work will help leaders and organisations thrive, now and in meeting longer-term aspirations.   This event explores some of the key trends and themes and how these will impact the way we work now and in the future. Free event – sold out with 65 tickets  5.2 **Student Engagement Working Group**  12th February – Workshop to bring together businesses and education providers with a focus on Work Experience. Contact Louisa if you would like to attend.  5.2 **Workplace Management Forum** Tom working with Property Managers from HTC and JLL to develop a Forum to bring together Property and Facility Managers to support tenants to make the most of the BID and discuss familiar challenges in Bristol e.g. Transport, Waste, Events  Vicky offered to join the group and discuss with AY colleagues |
| **6** | **Building a Safe and Caring Community** |
|  | **Business Crime Reduction Partnership**  We are stepping up activity on BCRP following the appointment of Carmen in Summer 2024 who is doing some brilliant work.  Priorities in R&T are ASB on Broad Plain and Avon St, Temple Gardens  Exploring a security ranger service trial for 3 months to support businesses and deter  Radio link to PCSO and ops centre is improving  Tent dwellings are a sensitive matter and all need reporting but are in various stages of support and enforcement work including in Temple Gardens. |
| **7** | **Finances** |
|  | * 1. . Steve reported that BID budget spend by theme was on track vs the levy income received   2. Collections across all BID years by BCC are now at 100% for Years 1 -3 and 97% for Year 4. A lot more chasing letters and summons have been sent by BCC, the main challenge is that invoices are being sent to locations not within Bristol and/or to teams not aware of the BID levy.   3. Steve noted that the budget for Year 4 is £200k less than expected when the Business Plan was published due to overestimation of new buildings completing and being rated e.g. Halo, EQ, Welcome Building. There is an 18-month delay for buildings to be rated by the Valuations Office.   4. The new Business Plan and budget does not include any estimates of buildings being rated or removed from the ratings lists. We will adapt our budgets and work plans as we receive the confirmations of levy invoiced on an annual basis. |
| **8** | **AOB** |
|  | 8.1  **Bristol BID Advisory Board and Working Groups** – if successful at ballot we will establish a new Bristol BID Advisory Board and Working Groups (both ~15 members) with applications welcome from existing members and new interested individuals. |
| **Next Meetings** | March online critical document sign off meeting date TBC  Thursday 1st May & Wednesday July 16th 10am @ Runway East |